

# ELECTION REGULATIONS

TO THE BOARD OF DIRECTORS  
AND THE OVERSIGHT COMMITTEE  
**Polish Learning Center Ogniwo Inc.**

## Preamble

*This document is an auxiliary (supplementary) document created to clarify the election process in accordance with the Bylaws of Polish Learning Center Ogniwo Inc.*

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## Article I: General Provisions

1. These Regulations define the rules governing elections to the Board of Directors and the Oversight Committee of Polish Learning Center Ogniwo Inc.
  2. Elections shall be conducted in accordance with the Bylaws of Polish Learning Center Ogniwo Inc.
  3. The highest electoral authority is the General Assembly.
  4. Elections shall take place during the General Meeting.
  5. Elections are conducted **to fill the composition of the governing bodies**, not specific officer positions. The constituency elect **people to serve on the Board**, not electing them into specific roles like President or Vice President, etc
  6. Allocation of officer roles within the Board of Directors shall take place after the election, in accordance with the Bylaws by resolution of the Board.
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## Article II: Election Authorities

1. The election process shall be supervised by the Election Committee
2. The Election Committee shall consist of three (3) individuals elected by the General Assembly.
3. Members of the Election Committee may not be candidates in the election.
4. Responsibilities of the Election Committee include:
  - a. receiving and verifying candidate nominations,
  - b. preparing the ballot lists,
  - c. administering the voting process,
  - d. counting votes,
  - e. announcing the results,
  - f. preparing the election report.

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## **Article III: Candidates**

1. A candidate must meet the requirements set forth in the Bylaws.
2. Each candidate must:
  - a. consent to nomination,
  - b. have been actively involved with the School for at least two (2) years,
  - c. possess a status that allows them to serve in the organization.
3. Candidate nominations must be submitted in accordance with the elections announcement no later than fourteen (14) days prior to the election date.
4. The final list of candidates shall be verified and announced by the Election Committee after the nomination period closes.

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## **Article IV: Voting Rights and Method**

1. Each eligible member of the General Assembly shall have voting rights in accordance with the Bylaws.
2. Voting shall be conducted by secret ballot.

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## **Article V: Voting Procedure**

1. The voting process shall be administered by the Election Committee.
2. Each eligible member shall receive a ballot containing the list of candidates.
3. Each voter may vote for no more candidates than there are positions (seats) available.
4. Ballots completed incorrectly or in violation of the rules shall be deemed invalid.

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## **Article VI: Election Results**

1. Votes shall be counted at least twice by the Election Committee.
  2. Candidates receiving the highest number of votes shall be elected.
  3. Election results shall be announced immediately after vote counting is completed.
  4. The results shall be recorded in the official election report.
  5. Elected candidates shall assume their roles for the term specified in the Bylaws.
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## Article VII: Appeals Procedure

1. Any eligible member of the General Assembly has the right to file an appeal regarding the election process or its results.
  2. Appeals must be submitted in writing or electronically within **seven (7) days** from the date the results are announced.
  3. The appeal must include justification and specify alleged violations of these Regulations or the Bylaws.
  4. Appeals shall be reviewed by the General Assembly or another body designated in the Bylaws within **fourteen (14) days**.
  5. Election results remain valid and in effect during the appeal review process unless the Bylaws provide otherwise.
  6. The decision on the appeal shall be final.
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## Article VIII: Special Situations

1. If no candidates are available for a given position, the position shall be deemed vacant.
  2. Vacancies shall be filled within sixty (60) days in accordance with the Bylaws.
  3. In the event of a tie for the final available seat, a runoff vote shall be conducted between the tied candidates.
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## Article IX: Election Report

1. The Election Committee shall prepare an official election report.
2. The report shall include:
  - a. the list of candidates,
  - b. voting results,
  - c. the number of votes cast (valid and invalid).
3. The report shall be subject to approval by the General Assembly.